



EMMCO WEST EMS SCHOLARSHIP PROGRAM AGENCY CHECKLIST

Thank you for your interest in the EMS scholarship program which is designed to help increase the number of providers in the EMMCO West region. Scholarships are processed as a reimbursement to the agency on a first-come first-served basis, until available funding is exhausted. Below you will find a checklist of all the necessary documentation required in order to award a scholarship. The agency must identify a project director who will be our point of contact during the application and award process. All paperwork must be completed, and receipts submitted prior to May 15, 2023 in order for any scholarships to be reimbursed. Extensions will only be considered when a written request is received by May 1, 2023.

A complete request must contain ALL of the following elements:

- EW - 1:2 - Conditions of Approval (below)
- EMS Agency Subcontract Agreement with EMMCO West
- EMS Scholarship Candidate Application
- EMS Scholarship Candidate Contract
- Cost Report/Reimbursement request form
- Copies of All Invoices and Proof of Payment for Expenses

Frequently Asked Questions:

Are individuals eligible to apply for the scholarship?

No, applications will be accepted from licensed agencies within the EMMCO West region.

What if the candidate is not going to take the National Registry Cognitive Exam prior to May 15, 2023?

*A voucher may be purchased on the National Registry website,
<https://www.nremt.org/rwd/public/dashboard/purchase-voucher>*

What expenses can be covered by the scholarship?

Tuition, the required textbook, or immunizations that are required to participate in the class, and testing

What if the candidate doesn't live in a rural school district as defined by Act 93 of 2020?

Unfortunately, as a matter of law, they are not able to receive the scholarship. The applicant must use their primary mailing address when applying for the scholarship. Use of the agency address is strictly prohibited.



EMMCO West, Inc.

Northwestern PA EMS Council

EW – 1:2 CONDITIONS OF APPROVAL

- All requests for reimbursement, along with all required documentation, must be submitted prior to May 15, 2023.
- A signed agreement between EMMCO West and the EMS agency must be in place.
- A signed EMS Scholarship Contract between the recipient, the EMS agency, and EMMCO West, Inc. must be completed.

The EMS agency shall identify a project director for the EMS Scholarship program. This individual will be the primary point of contact throughout the scholarship process.

Project Director: _____

Licensed Agency: _____

Project Director E-Mail: _____

Project Director Phone Number: _____

Agency E-Mail: _____

PROJECT DIRECTOR SIGNATURE

DATE

EMMCO WEST, INC.

DATE

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This project has received the following endorsement from EMMCO West, Inc. as indicated:

Approved

Denied

EXECUTIVE DIRECTOR, EMMCO WEST, INC

DATE

Request denied due to: _____
